TIBOR MACHINE PRODUCTS APPLICATION FOR EMPLOYMENT

Tibor Machine Products is an equal opportunity employer. Tibor Machine Products does not discriminate in employment with regard to race, color, religion, national origin, citizenship status, ancestry, age, sex (including sexual harassment), sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from military service or any other characteristic protected by law.

PERSONAL INFORMATION

Incomplete information could disqualify you from further consideration. Please complete all fields.

Name _____ Date_____

Address _____

E-mail Address _____

Home Phone # _____ Mobile Phone # _____

Are you eligible to work in the U.S? ___Yes ___No

Are you at least 18 years or older? (If no, you may be required to provide authorization to work.) ___Yes ___No

Have you ever been terminated from employment or asked to resign by an employer? ___Yes ___No

If yes, please provide company names and details _____

Can you work any shift? ___Yes ___No If no, explain: _____

Can you work overtime, including weekends? ___Yes ___No

Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation? ___Yes ___No

EMPLOYMENT DESIRED

Date you can start _____Hourly rate/Salary desired $_____ Hourly Annually

Position desired _____

___Full Time ___Part Time: Availability _____

Are you currently employed? ____If so may we inquire of your present employer? _____

REFERRAL SOURCE

How did you hear about us? ___Walk in ___ Advertisement ___ Referral ___Other :_____

Have you ever worked for this company before? ___Yes ___No Explain_____

Do you know anyone who works for our company? ___Yes ___No If yes, who? _____

EDUCATION	Name and location of school	Degree Received	Subjects studied/Major
High School			
College or University			
Trade, Business or Correspondence School			

Do you have any special skills, experience and/or training that would enhance your ability to perform the position applied for? If yes, explain _____
_____
_____

Have you ever been convicted of a crime (excluding misdemeanors and traffic offenses)? _____If yes, list convictions:_____
____ _____

MILITARY SERVICE: Yes No Branch: _____

EMPLOYMENT HISTORY Include your last seven (7) years of employment history, including periods of unemployment, starting with the most recent and working backwards in time. *Incomplete information could disqualify you from further consideration.*

From	To	Employer Name		Telephone
Job Title		Address		
Immediate supervisor and title		Summarize the nature of work performed and job responsibilities		
Reason for leaving				
From	To	Employer		Telephone
Job Title		Address		
Immediate supervisor and title		Summarize the nature of work performed and job responsibilities		
Reason for leaving				
From	To	Employer		Telephone
Job Title		Address		
Immediate supervisor and title		Summarize the nature of work performed and job responsibilities		
Reason for leaving				

REFERENCES

Give the names of three persons not related to you, whom you have known at least three (3) years.

Name	Address, Phone, Email	Company	Years Acquainted
1			
2			
3			

Please read carefully before signing.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for Tibor Machine Products to hire me. If I am hired, I understand that either Tibor Machine Products or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of Tibor Machine Products has the authority to make any assurance to the contrary.

I attest with my signature below that I have given to Tibor Machine Products true and complete information on this application. No requested information has been concealed. I authorize Tibor Machine Products to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Date _____   Signature _____

DO NOT WRITE BELOW THIS LINE

SUMMARY OF INTERVIEW:

_____
_____

Accepted employment: ___Yes ___ No Position Title: _____Dept. _____Shift: _____

Starting Rate $_____ per ___Hour ___Week   Scheduled to start work on: _____

Interviewed by: _____ Date: _____